

Chandrakanti Ramawati Devi Arya Mahila P.G. College

Diwan Bazar, Gorakhpur

Affiliated to D.D.U. Gorakhpur University, Gorakhpur

Program Name - Chart Presentation

Chief Gest - Smt Anjali Shukla

Date:- 09/09/2019

Time - 11:00 AM

Place: - ICT LAB









Circular

To: All Faculty and Students **Subject:** Chat Presentation

Date: 08/09/2019

Objective:

The Chat Presentation event aimed to enhance students' communication, presentation, and critical thinking skills. The format provided an opportunity for students to express their views on various subjects, encouraging interaction and intellectual exchange.

Participants:

Students from various departments participated in the event. [Insert number] students were selected to present their viewpoints on pre-assigned topics, while the audience included peers and faculty members.

Date : 09/09/2019 Time: 11:00 AM

Venu: ICT LAB





Mail ID- crdpgcollege.gkp@gmail.com

Address: New Colony, Dewan Bazar Gorakhpur -273001

Report Program

1. Introduction

The Chat Presentation Program was organized on at by The purpose of the program was to introduce participants to the concept of chat-based presentations, utilizing chat platforms for interactive communication, and improving their skills in presenting information concisely in a conversational format.

2. Objectives

The main objectives of the program were:

- To enhance the communication and presentation skills of participants through chat interfaces.
- To teach participants how to use chat tools effectively for presentations.
- To foster collaborative learning and discussion through a chat-based platform.
- To demonstrate the efficiency of chat formats for presentations in professional and academic settings.

3. Overview of the Program

The program was structured into different phases:

- **Introduction to Chat Presentation:** Participants were introduced to the concept of chat presentations, how they differ from traditional presentations, and the tools available for such formats.
- **Demonstration:** A live chat presentation was demonstrated, showcasing how ideas can be presented effectively in real-time conversation, including using bullet points, sharing links, and engaging the audience in interactive discussions.
- **Hands-on Session:** Participants were divided into groups and tasked with creating their own chat presentations on assigned topics. Each group had to present their topic in a structured chat format, ensuring clarity and engagement.
- **Discussion and Feedback:** After each chat presentation, the audience and facilitators provided constructive feedback, highlighting strengths and areas for improvement.





| 1 | Karishma Manjhi |
|----|------------------------|
| 2 | Rani Gupta |
| 3 | Ankita Srivastava |
| 4 | Km. Shivangi Chaudhary |
| 5 | Km. Muskan Bano |
| 6 | Km. Noor Fathima |
| 7 | Km. Aksha Ikbal |
| 8 | Km. Archana Sharma |
| 9 | Km. Kaynaat Khatoon |
| 10 | Km. Majeeta Mal |
| 11 | Km. Ambika Madheshiya |
| 12 | Km. Vaishali Gupta |
| 13 | Km. Tannu Gond |
| 14 | Km. Tannu Kesharwani |
| 15 | Km. Pooja Yadav |
| 16 | Km. Mohini Gupta |
| 17 | Km. Babita Yadav |
| 18 | Km. Nahida Khatoon |
| 19 | Km.Anju Saine |
| 20 | Km. Pooja |
| | |















Circular

Subject: Invitation for PowerPoint Presentation Event

Date:12/09/2019

Dear [Faculty Members/Students/Staff],

We are pleased to inform you that the is organizing a **PowerPoint Presentation Event** on at The aim of this event is to enhance the presentation skills of students and faculty, improve their proficiency in using PowerPoint, and foster the ability to present ideas and information clearly and effectively.

Event Details:

- Date: 13/09/2019
- **Time:** 11:30 Am
- Venue: ICT LAB





Mail ID- crdpgcollege.gkp@gmail.com

Address: New Colony, Dewan Bazar Gorakhpur -273001

Report Program

1. Introduction

The PowerPoint Presentation Program was successfully conducted on 13th September 2019 at . The event aimed to enhance the presentation skills of students and faculty members by providing them with the opportunity to develop and present their ideas using PowerPoint. The program sought to foster a deeper understanding of how to effectively use digital tools in academic and professional settings.

2. Objectives

The primary objectives of the program were:

- To provide hands-on experience in preparing and delivering PowerPoint presentations.
- To improve participants' ability to organize and present their ideas clearly and concisely.
- To encourage the use of technology in teaching, learning, and professional development.
- To boost participants' confidence in public speaking and digital communication.

3. Overview of the Event

The program began at **[insert start time]**, with an introduction by **[insert name]**, the [designation], who welcomed all participants and highlighted the importance of mastering presentation skills in today's digital age.

- **Presentation Topics:** The topics for the PowerPoint presentations were diverse, ranging from [insert examples of topics, e.g., "Technological Advancements in Education", "Sustainable Development", "Innovative Teaching Techniques"], allowing participants to showcase their knowledge and creativity.
- Number of Presentations: A total of [insert number] participants presented their topics, each having been allotted [insert time limit] minutes to present.
- Judging Panel: The presentations were evaluated by a distinguished panel of judges, including [insert names and designations], who assessed each presentation based on content, organization, visual appeal, delivery, and engagement with the audience.



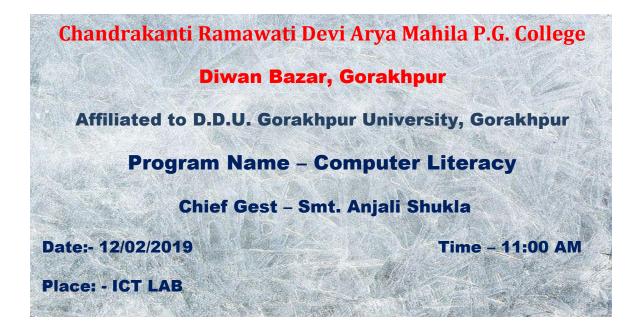


Mail ID- crdpgcollege.gkp@gmail.com Address: New Colony, Dewan Bazar Gorakhpur -273001

| Km. Nidhi Yadav |
|-------------------------|
| Km. Mohini Sahani |
| Km. Aasma Khatoon |
| Km. Shalu Gond |
| Km. Sonam Singh |
| Km. Shanti Kumari |
| Km. Simran Gupta |
| Km. Pushpanjali Diwakar |
| Km. Archana Nishad |
| Aliya Parveen |
| Km. Kritika Sharma |
| Km. Archana Yadav |
| Km. Shivani Jaiswal |
| Km. Madhuri Sahani |
| Km. Shivangi Sonkar |
| Km. Ragini Tripathi |
| Km. Mantasha Rahmani |
| Km. Yachana Sahani |
| Km. Sandhya Nishad |
| Km. Nisha Nishad |
| |















Circular

Subject: Submission of Computer Literacy Program Report

Date:11/02/2019

Dear [Faculty Members/Students/Staff],

We are pleased to inform you that the has successfully completed the Computer Literacy Program held on [Insert Date], aimed at enhancing the basic computer skills of participants. The program focused on providing knowledge in fundamental computer operations, internet usage, word processing, and other essential digital skills needed in today's academic and professional environments.

Event Details:

- Date: 12/02/2019
- **Time:** 11:00 Am
- Venue: ICT LAB





Mail ID- crdpgcollege.gkp@gmail.com

Address: New Colony, Dewan Bazar Gorakhpur -273001

Report Program

1. Introduction

On 12th February 2019, a **Computer Literacy Program** was organized at **[Insert Venue]**, aimed at enhancing the basic computer skills of students and faculty members. The initiative was undertaken to equip participants with essential knowledge of computer operations, internet usage, and common software applications, enabling them to navigate the digital world with confidence. The program was part of the college's ongoing efforts to promote digital literacy and prepare students for future academic and professional challenges.

2. Objectives

The primary objectives of the Computer Literacy Program were:

- To introduce participants to basic computer operations.
- To provide hands-on training in commonly used software like Microsoft Word, Excel, and PowerPoint.
- To teach participants how to safely and effectively use the internet for educational and professional purposes.
- To increase awareness about cybersecurity and the importance of safe online practices.

3. Overview of the Event

The program was conducted over a day, beginning at **[Insert Start Time]**, and included both theoretical and practical sessions.

- **Introduction to Basic Computer Operations:** Participants were introduced to essential computer hardware and software components, including operating systems, file management, and basic troubleshooting.
- **Training in Microsoft Office Suite:** Participants received hands-on training in Microsoft Word, Excel, and PowerPoint, learning how to create, edit, and format documents, spreadsheets, and presentations. Special emphasis was given to formatting, basic functions, and using templates.
- Internet Usage and Cybersecurity: Participants were taught how to use the internet for research and communication, with guidelines on safe browsing, email usage, and securing personal data. The session also covered important cybersecurity concepts such as protecting passwords, avoiding malware, and recognizing phishing attempts.





Mail ID- crdpgcollege.gkp@gmail.com Address: New Colony, Dewan Bazar Gorakhpur -273001

| 1 | Km. Garima Jaiswal |
|----|-------------------------|
| 2 | Km. Muskan Kannojiya |
| 3 | Km. Shweta Verma |
| 4 | Anushka Yadav |
| 5 | Nandini Gupta |
| 6 | Km. Aditi Shukla |
| 7 | Km. Firdous Jaha |
| 8 | Km. Divya Gond |
| 9 | Km. Muskan Gond |
| 10 | Km. Sakina Khatoon |
| 11 | Km Saniya Sharma |
| 12 | Km. Santoshi Sahani |
| 13 | Km. Shilpi |
| 14 | Km. Anamika Sharma |
| 15 | Km. Nisha Gupta |
| 16 | Km. Ritika Verma |
| 17 | Km. Karishma Chaurasiya |
| 18 | Km. Neha Bharti |
| 19 | Km. Paridhi Srivastava |
| 20 | Km. Priyanka Sahani |















Circular

Subject: Announcement of "Working with HTML" Training Program

Date : 03/12/2019

Dear

We are pleased to inform you that the is organizing a **''Working with HTML''** training program on This program is designed to introduce participants to the fundamentals of HTML (Hypertext Markup Language), equipping them with the skills needed to create basic web pages and understand the structure of web content.

Event Details:

- Date: 04/12/2019
- **Time:** 11:30 Am
- Venue: ICT LAB





Mail ID- crdpgcollege.gkp@gmail.com

Address: New Colony, Dewan Bazar Gorakhpur -273001

Report Program

1. Introduction

The **''Working with HTML''** training program was successfully conducted on 4th December 2019 at The objective of this program was to provide participants with a foundational understanding of HTML (Hypertext Markup Language) and equip them with the skills necessary to create basic web pages. Given the growing importance of web development skills in various fields, this program aimed to enhance the digital literacy of students and faculty alike.

2. Objectives

The primary objectives of the program were:

- To introduce participants to the fundamentals of HTML and its role in web development.
- To enable participants to create and format basic web pages.
- To familiarize participants with essential HTML tags, elements, and attributes.
- To foster a practical understanding of web design and development concepts.

3. Overview of the Event

The program began at and was led by who provided valuable insights into HTML and web development.

- Session Highlights:
 - **Introduction to HTML:** Participants learned about the structure of HTML documents and the role of tags and attributes.
 - **Creating Basic Web Pages:** Hands-on exercises allowed participants to create simple web pages, incorporating text, images, and links.
 - **Understanding Page Structure:** The training covered the use of headings, paragraphs, lists, and other elements to organize content effectively.
 - **Incorporating Multimedia:** Participants practiced embedding images and hyperlinks to enhance their web pages.
 - **Form Elements:** The session included an introduction to HTML forms and how to create interactive elements for user input.





Mail ID- crdpgcollege.gkp@gmail.com Address: New Colony, Dewan Bazar Gorakhpur -273001

| 1 | Km. Anjum Nisha |
|----|-------------------------|
| 2 | Km. Jyoti Sharma |
| 3 | Km. Anupriya Sahani |
| 4 | Anjali |
| 5 | Km. Khushi |
| 6 | Km. Shivani |
| 7 | Pooja Pathak |
| 8 | Km. Harshita Agrawal |
| 9 | Km. Shivani Kannojiya |
| 10 | Km. Kriti Verma |
| 11 | Km. Radha Gupta |
| 12 | Anjali |
| 13 | Suman Yadav |
| 14 | Km. Nisha Yadav |
| 15 | Anju Sahani |
| 16 | Km. Sunaina Sahani |
| 17 | Km. Garima Yadav |
| 18 | Km. Khushboo Chaurasiya |
| 19 | Km. Shubhangi |
| 20 | Km. Priya Prajapati |

