



**CHANDRAKANTI RAMAWATI DEVI ARYA MAHILA P.G. COLLEGE**

**चन्द्रकान्ति रमावती देवी आर्य महिला पी.जी. कालेज**

(Accredited by NAAC)

दीवान बाजार, गोरखपुर (उत्तर प्रदेश)

Mobile No-+91-9076651662 Mail ID- [crdpgcollege.gkp@gmail.com](mailto:crdpgcollege.gkp@gmail.com)

Address: New Colony, Dewan Bazar Gorakhpur -273001

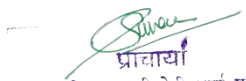
Date-13-10-2022

### Permission Letter

Permission is granted to conduct 30 days certificate course on the English Department of C.R.D.AM P.G College Gorakhpur from 20/10/2021 to 25/11/2021

  
प्रिन्सिपल  
चन्द्रकान्ति रमावती देवी आर्य महिला  
पी.जी. कालेज, गोरखपुर

Principal

  
प्रिन्सिपल  
चन्द्रकान्ति रमावती देवी आर्य महिला  
पी.जी. कालेज, गोरखपुर



**CHANDRAKANTI RAMAWATI DEVI ARYA MAHILA P.G. COLLEGE**

**चन्द्रकान्ति रमावती देवी आर्य महिला पी.जी. कालेज**

(Accredited by NAAC)

दीवान बाजार, गोरखपुर (उत्तर प्रदेश)

Mobile No-+91-9076651662 Mail ID- [crdpgcollege.gkp@gmail.com](mailto:crdpgcollege.gkp@gmail.com)

Address: New Colony, Dewan Bazar Gorakhpur -273001

### Syllabus and Programme Schedule

Name Of the programme :- Basic of English.

Duration of Programme :- 30 Hours

#### Introduction

The Certificate Course of Basic of English will be conducted daily for one hour based on daily offline classes.

Its aim is to provide proper knowledge of Basic English to students.

To,

The Principal

Chandrakanti Ramawati Devi Arya Mahila P.G College Diwan Bazar Gorakhpur


Subject :- In Reference to the approval of Certificate course on “ Basic of English”

Respected Maam

It is requested that the department of English of the college wants to conduct one month (30 hours) certificate course on the subject “ Basic of English” from 20/10/2021 to 25/11/2021

Therefore you are requested to please approve this certificate course.

Thanking you

  
प्रिन्सिपल  
चन्द्रकान्ति रमावती देवी आर्य महिला  
पी.जी. कालेज, गोरखपुर



**CHANDRAKANTI RAMAWATI DEVI ARYA MAHILA P.G. COLLEGE**

**चन्द्रकान्ति रमावती देवी आर्य महिला पी.जी. कालेज**

(Accredited by NAAC)

दीवान बाजार, गोरखपुर (उत्तर प्रदेश)

Mobile No-+91-9076651662 Mail ID- [crdpgcollege.gkp@gmail.com](mailto:crdpgcollege.gkp@gmail.com)

Address: New Colony, Dewan Bazar Gorakhpur -273001

### Basic of English

20/10/2021 to 25/11/2021

Certificate Course Approval Form

Programme Name - Basic of English

Programme Code – CCBE2203

Eligibility Criteria – 10+2 Pass

Evaluation – 3 days daily classes

Programme Detail – The subject of this Programme is to know that about Basics of eng.

### Value Added Course

Topic – Basic of English

Unit – 1 Introduction to Basics of English Grammar


Unit - 2 Part of speech

Unit – 3 Tense and essays writing

### Programme Proposed

Place – ICT LAB

Date – 19/10/2021

  
प्रिन्सिपल  
चन्द्रकान्ति रमावती देवी आर्य महिला  
पी० जी० कालेज, गोरखपुर



**CHANDRAKANTI RAMAWATI DEVI ARYA MAHILA P.G. COLLEGE**

**चन्द्रकान्ति रमावती देवी आर्य महिला पी.जी. कालेज**

(Accredited by NAAC)

दीवान बाजार, गोरखपुर (उत्तर प्रदेश)

Mobile No-+91-9076651662 Mail ID- [crdpgcollege.gkp@gmail.com](mailto:crdpgcollege.gkp@gmail.com)

Address: New Colony, Dewan Bazar Gorakhpur -273001

### Minutes of meeting

The department meeting was held on 19/10/2021 related the Value added, Added Course which is started from 20/10/2021

- 1.It was decided that department will be conducted a Certificate Course on the topic of “ Basic of English.
2. There was decided that student will be aware to basics of English that is Important

### Course Outcome


1. To explain the importance of basic English in communication
2. Strengthening student’s vocabulary and Pronuciation
3. Gain a solid understanding of “Basic English.

### Eligibility for Admission of this course

Course is open for all 10+2 passed student’s

### Teachers who attended the meeting

1. Dr. Srivastya
2. Dr. Suman
3. Mrs Swpnil Pandey
4. Miss Priya
5. Miss Ankita

  
प्रिन्सिपल  
चन्द्रकान्ति रमावती देवी आर्य महिला  
पी० जी० कालेज, गोरखपुर



**CHANDRAKANTI RAMAWATI DEVI ARYA MAHILA P.G. COLLEGE**

**चन्द्रकान्ति रमावती देवी आर्य महिला पी.जी. कालेज**

(Accredited by NAAC)

दीवान बाजार, गोरखपुर (उत्तर प्रदेश)

Mobile No-+91-9076651662 Mail ID- [crdpgcollege.gkp@gmail.com](mailto:crdpgcollege.gkp@gmail.com)

Address: New Colony, Dewan Bazar Gorakhpur -273001

6. Dr. Dheeraj

7. Dr Astha Prakash

### Course Stucture

**Unit – 1** Capitalisation and Punctuation

**Unit – 2** Parts of speech

**Unit – 3** Gerunds, Participles and Infinitives

**Unit – 4** Cresting sentences

### Unit – 1 Capitalisation and Punctuation

1. Use of Capital letters

2. Full stop, Comma, Question mark, Exclamation mark, inverted commas.

### Unit – 2 Parts of speech

1. Noun


2. Pronoun

3. Verb

4. Adjective

5. Adverb

6. Preposition

  
प्रिन्सिपल  
चन्द्रकान्ति रमावती देवी आर्य महिला  
पी० जी० कालेज, गोरखपुर



**CHANDRAKANTI RAMAWATI DEVI ARYA MAHILA P.G. COLLEGE**

**चन्द्रकान्ति रमावती देवी आर्य महिला पी.जी. कालेज**

(Accredited by NAAC)

दीवान बाजार, गोरखपुर (उत्तर प्रदेश)

Mobile No-+91-9076651662 Mail ID- [crdpgcollege.gkp@gmail.com](mailto:crdpgcollege.gkp@gmail.com)

Address: New Colony, Dewan Bazar Gorakhpur -273001

7. Conjunction

8. Interjection

### Unit – 3 Gerunds, Participles and Infinitives.

1. Gerunds

2. Infinitives

3. Participles

4. Phrase

5. Present participle


6. Part participle

### Unit – 4 Creating Sentences

1. Parts of Sentence

2. Components of Sentence

3. Examples of Sentence Structure

  
प्रिन्सिपल  
चन्द्रकान्ति रमावती देवी आर्य महिला  
पी० जी० कालेज, गोरखपुर