



**CHANDRAKANTI RAMAWATI DEVI ARYA MAHILA P.G. COLLEGE**

**चन्द्रकान्ति रमावती देवी आर्य महिला पी.जी. कालेज**

(Accredited by NAAC)


दीवान बाजार, गोरखपुर (उत्तर प्रदेश)

Mobile No-+91-9076651662 Mail ID- [crdpgcollege.gkp@gmail.com](mailto:crdpgcollege.gkp@gmail.com)

Address: New Colony, Dewan Bazar Gorakhpur -273001

## Permission Letter

Permission is granted to conduct 30 days certificate course on the English Department of C.R.D.AM P.G College Gorakhpur from 20/10/2021 to 25/11/2021

  
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## **NAME OF THE COURSE BASIC OF ENGLISH**

**DURATION OF PROGRAMME :- 30 Hours**

**Date -20/10/2021 to 25/11/2021**

**ELIGIBILITY CRITERIA – 10+2 Pass**


**EVALUATION – 3 days daily classes**

**COURSE CODE – CCBE2203**

### **INTRODUCTION**

The Certificate Course of Basic of English will be conducted daily for one hour based on daily offline classes.

Its aim is to provide proper knowledge of Basic English to students.

  
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### **COURSE OUTCOME**

1. To explain the importance of basic English in communication
2. Strengthening student's vocabulary and Pronunciation
3. Gain a solid understanding of "Basic English."

### **ELIGIBILITY FOR ADMISSION OF THIS COURSE**


Course is open for all 10+2 passed student's

### **MINUTES OF MEETING**

- The department meeting was held on 19/10/2021 related the Value added, Added Course which is started from 20/10/2021
- It was decided that department will be conducted a Certificate Course on the topic of " Basic of English.
- There was decided that student will be aware to basics of English that is Important

### **TEACHERS WHO ATTENDED THE MEETING**

1. Dr. Srivastya
2. Dr. Suman
3. Mrs Swpnil Pandey
4. Miss Priya
5. Miss Ankita
6. Dr. Dheeraj
7. Dr Astha Prakash

  
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## COURSE STUCTURE

**Unit – 1** Capitalization and Punctuation

**Unit – 2** Parts of speech

**Unit – 3** Gerunds, Participates and Infinitives


**Unit – 4** Cresting sentences

**Unit – 1** Capitalization and Punctuation

1. Use of Capital letters
2. Full stop, Comma, Question mark, Exclamation mark, inverted commas.

**Unit – 2** Parts of speech

1. Noun
2. Pronoun
3. Verb
4. Adjective
5. Adverb
6. Preposition
7. Conjunction
8. Interjection

  
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### Unit – 3 Gerunds, Participles and Infinitives.

1. Gerunds
2. Infinitives
3. Participles
4. Phrase
5. Present participle
6. Part participle

### Unit – 4 Creating Sentences

1. Parts of Sentence
2. Components of Sentence
3. Examples of Sentence Structure

  
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