CHANDRAKANTI RAMAWATI DEVI ARYA MAHILA P.G. COLLEGE चन्द्रकान्ति रमावती देवी आर्य महिला पी.जी. कालेज

(Accredited by NAAC) বীবাল ৰাত্যাহ, গাঁহস্ত্ৰपुर (उत्तर प्रदेश) Mobile No-+91-9076651662 Mail ID- <u>crdpgcollege.gkp@gmail.com</u> Address: New Colony, DIwan Bazar Gorakhpur -273001

Date- 8/08/2018

То

The Principal,

Chandrakanti Ramavati Devi Arya Mahila P.G.College

Gorakhpur

ANNUAL E-GOVERNANCE REPORT (2018-2019)

1. Automate and streamline processes to reduce manual work, minimize errors, and improve productivity.

2. Implement biometric attendance process.

3. Establish a unified digital platform for storing, managing, and retrieving data, ensuring easy access for authorized users.

4. Provide seamless, user-friendly access to essential services for students, faculty, and staff.

5. Promote transparency in operations and decision-making, with clear records and accountability for all transactions.

6. The initial phase involved a detailed analysis of the college's existing processes and the identification of key areas that would benefit from automation such as attendance and library. Stakeholders from different departments were involved in defining the requirements, leading to the selection of an ERP system that could address the college's specific needs.

7. Reduce operational costs by minimizing reliance on paper-based systems and reducing administrative overheads.

oordinator Arva Mahila G College Gorakhpu



8. The ERP system was customized to include modules specific to the college's operations, such as student management, finance, examination management, library services, and human resources. This customization ensured that the system met the unique requirements of the college.

9. Data from the college's existing records were migrated to the ERP system, with extensive testing conducted to ensure accuracy and integrity.

10. Chandrakanti Ramawati Arya Mahila PG College includes the Online application, document submission, and real-time tracking of admission status.

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12. Online leave application and approval system, integrated with attendance records.

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14. Challenges Faced:

- User Adaptation: Initial resistance from some staff members, which was addressed through continuous training.
- Technical Glitches: Minor technical issues during the initial rollout, resolved through IT support.

IQAC Co-ordinator

Dr.Rekha Srivastava

oordinator Arva Mahila G College Gorakhpu