



**CHANDRAKANTI RAMAWATI DEVI ARYA MAHILA P.G. COLLEGE**

**चन्द्रकान्ति रमावती देवी आर्य महिला पी.जी. कालेज**

(Accredited by NAAC)

दीवान बाजार, गोरखपुर (उत्तर प्रदेश)

Mobile No-+91-9076651662 Mail ID- [crdpgcollege.gkp@gmail.com](mailto:crdpgcollege.gkp@gmail.com)

Address: New Colony, Dewan Bazar Gorakhpur -273001

## **VALUE ADDED COURSE**

### **(Course on Computer Concept)**

**COURSE CODE-CCC2202**

**Course Duration 03 Month (80 hours)**

**NAME OF COURSE- Course on Computer Concept**

Course Code :- CCC2202

Course Type:- Value Added Course

**MODE OF CLASS- ONLINE , ZOOM**

### **OBJECTIVES**

This course is designed to aim at imparting a basic level IT Literacy programme for the common man. This programme has essentially been conceived with an idea of giving an opportunity to the common man to attain computer literacy thereby contributing to increased and speedy PC penetration in different walks of life. After completing the course the incumbent should be able to use the computer for basic purposes of preparing his personnel/business letters, viewing information on internet (the web), receiving and sending mails, preparing his business presentations, preparing small databases etc.



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### **COURSE OUTCOMES:-**

1. Understand the basics of computer hardware and software.
2. Learn to operate a computer and use basic software applications.
3. Develop skills in typing and keyboarding.
4. Understand computer networking and internet concepts.
5. Learn to use email and other online communication tools.

### **PROGRAM OUTCOMES:-**

1. Graduates will be able to effectively use computers and technology in their personal and professional lives.
2. Graduates will have a strong foundation in computer concepts and terminology.
3. Graduates will be able to adapt to new technologies and software applications.
4. Graduates will develop critical thinking and problem-solving skills through hands-on computer experience.
5. Graduates will be prepared for further education or training in computer-related fields.



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| Time Table and Faulty Details  |   |
|--|---|
| <b>Monday to Friday</b><br><br><b>Timing – 02:20 PM</b><br><br><b>Place –Computer Lab</b><br><br><b>Theory- Mon,Tues,Wed</b><br><b>Practical-Thurs, Fri, Sat</b> | <b><u>Faulty Details:-</u></b><br><br>Mrs Anjali Shukla<br><br>Mr Shankar Thapa |