



**CHANDRAKANTI RAMAWATI DEVI ARYA MAHILA P.G. COLLEGE**

**चन्द्रकान्ति रमावती देवी आर्य महिला पी.जी. कालेज**

(Accredited by NAAC)

दीवान बाजार, गोरखपुर (उत्तर प्रदेश)

Mobile No-+91-9076651662 Mail ID- [crdpcollege.gkp@gmail.com](mailto:crdpcollege.gkp@gmail.com)

Address: New Colony, Diwan Bazar Gorakhpur -273001

## **VALUE ADDED COURSE**

### **(SKILLS OF POWERPOINT PRESENTATION)**

**COURSE CODE-VAC2102**

**Course Duration 20 Days (30 hours)**

**06 NOV 2020 – 30 NOV2020**

**NAME OF COURSE- SKILLS OF POWERPOINT PRESENTATION**

Course Code :-VAC2102


Course Type:-VALUE ADDED COURSE

**MODE OF CLASS- ONLINE , ZOOM**

### **Course Objectives**

By attending this ICL training course, delegates will be able to:

- Create customized presentations with templates.
- Add special effects.
- Use the slide, notes, and handout masters.
- Create, edit, and import charts.
- Manage hyperlinks.
- Create custom shows.
- Secure and share presentations.
- Adding a Watermark to Your Presentation

  
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### **COURSE OUTCOMES**

**1. Enhanced Presentation Skills:**

- Students will be able to create engaging and visually appealing PowerPoint presentations that effectively communicate their ideas and information.

**2. Mastery of PowerPoint Features:**

- Students will gain proficiency in using advanced PowerPoint features such as animations, transitions, and multimedia integration to enhance the effectiveness of their presentations.

**3. Improved Design Principles:**

- Students will understand and apply design principles such as alignment, contrast, and consistency to create professional and polished slides.

### **PROGRAM OUTCOMES**

**1. Professional Communication:**


- Graduates will demonstrate effective communication skills in a professional context, using various presentation tools and techniques to convey information clearly and confidently.

**2. Technological Proficiency:**

- Graduates will exhibit advanced proficiency in relevant software and tools, including PowerPoint, to enhance their ability to present information and collaborate effectively.

**3. Design and Aesthetics:**

- Graduates will apply principles of design and aesthetics in their work, ensuring that presentations are not only functional but also visually appealing and engaging.

  
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## TIME TABLE AND FAULTY DETAILS

**Timing – 02:20 PM**

**Place –Computer Lab**

**Theory Classes-**


Mon, Tues, Wed

**Practical Classes-**

Thurs, Fri, Sat

### **Faulty Details:-**

1. Mrs. Anjali Shukla
2. Mr. Shankar Thapa

  
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## ACTIVITY



*Suman*  
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